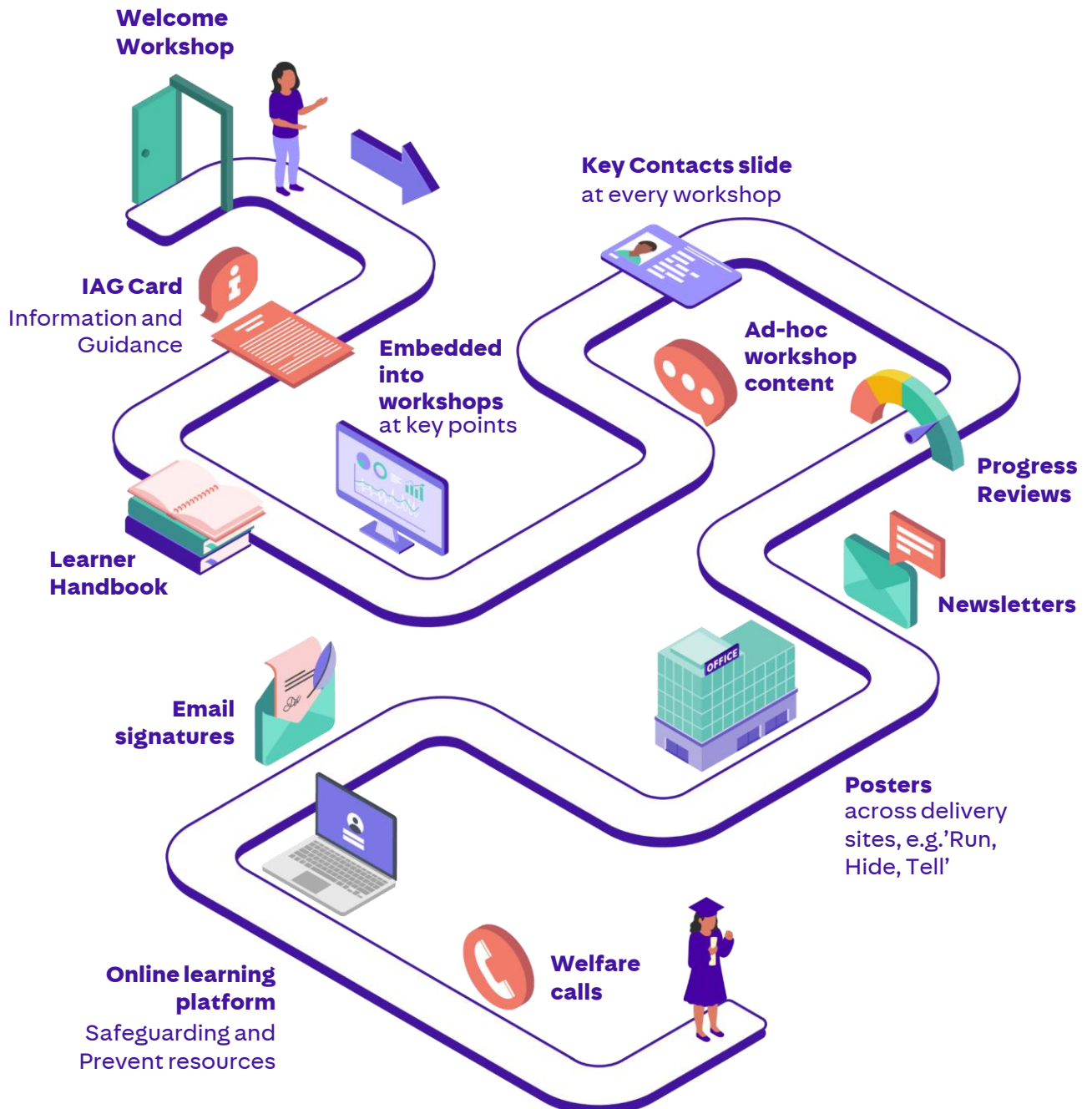


The Safeguarding Journey

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The Safeguarding Journey



Welcome Workshop – safeguarding explained in detail and workshop activities conducted to contextualise safeguarding.



IAG Card – the Information and Guidance card issued at first workshop and included in all email signatures, contains signposting information to key agencies, the Bauer Academy safeguarding team contact details and tips on how to stay safe online.



Learner Handbook – key information on safeguarding, what it is and how to report to the safeguarding team are included in the learner handbook.



Embedded into workshops (planned) – programme leads/tutors identify 2–3 workshops per programme where safeguarding topics can be delivered holistically within the subject matter (i.e. creating a blog post on online safety tips for those on the Content Creator programme).



Ad-hoc workshop content – programme leads / tutors look for opportunities to naturally bring up safeguarding topics anecdotally within workshops based on current news trends. These are less planned and more natural to what is happening in the news cycle or comes up naturally in group discussions with learners.



Key contact slide – at every Bauer Academy workshop, the safeguarding team contact slide is shared, whether a learner is in their first or last workshop, it is shared consistently.



Progress Reviews – each learner has a progress review approximately every 8–10 weeks. Safeguarding is discussed in each progress review with learners.



Newsletters – the Bauer Academy newsletter is issued quarterly, and each issue contains latest information on key safeguarding topics to alert learners to current trends and things to be aware of.



Posters & Pop ups – where delivery is face to face on site location, there are posters and pop-up banners with key information such as ‘Run, Hide Tell’ and contact details for the Bauer Academy safeguarding. There are also digital versions used on screens on location.



Bauer Academy Staff Email Signatures – all Bauer Academy staff email signatures contain safeguarding team details and a link to the IAG card.



Online learning platform – safeguarding and PREVENT related e-learning and/or resources are made available to learners through their learning management system.



Welfare calls – programme leads conduct these calls if there is a concern for a learner’s welfare, details are recorded on a welfare log. Welfare logs are monitored by the safeguarding team to ensure the situation does not escalate into a safeguarding concern. Any safeguarding-specific concerns are flagged immediately to the safeguarding team.